

Community Nurse Connection

Confidentiality Agreement

This form is to be signed by board members, community nurses, and certain consultants

In the process of directing, managing, and conducting the professional activities of Community Nurse Connection confidential, sensitive, and proprietary information may be exchanged. Issues that fit in these categories would include but are not limited to:

- a) performance, unprofessional or unethical action of a board member, an employee, a nurse in an associated community organization, or certain consultants
- b) disparaging comments or accounts made about activities and happenings in associated communities
- c) donations from individuals who want to remain anonymous
- d) strategic planning that is not ready for public knowledge
- e) conflict with regional health organizations that might harm Community Nurse Connection or the other organization
- f) financial issues.

In brief, sensitive or financial information that could be disadvantageous to or violate the privacy rights of individuals, Community Nurse Connection itself, or other organizations should be considered confidential and should not be discussed.

Therefore, persons who are privileged to such information must agree to not disclose or discuss these types of confidential issues with outside persons, including the press, or in articles submitted for publication. All inquiries from the press should be discussed with the Community Nurse Connection board chairperson or the executive director.

This signed agreement indicates intent to honor the above restrictions on disclosure during and subsequent to participation in Community Nurse Connection operations.

Signature: _____ Date: _____

Role/Title: _____

Confidentiality Form Rev: 5.27.20

Revised and board approved 2.2.2022